Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – April 23, 2025
Whitcomb Hall
17 Main Street, Swanzey, NH

CALL TO ORDER

The meeting was called to order by Chair W. William Hutwelker III, at 5:30 p.m. at Whitcomb Hall, Main Street, Swanzey, NH. Other members present were Selectmen James Tempesta and Mark LaBelle. Also present was the new Town Administrator Lori Rautiola whose expected start date is April 28, 2025.

OTHERS PRESENT

Garrett Ranney with FACT TV, Josh Whipple, Theresa Lounder

MINUTES

- The regular meeting Minutes of March 26, 2025, and April 2, 2025 were considered. There was a **motion** by LaBelle to approve the regular meeting Minutes of March 26, 2025, and April 2, 205. The motion was seconded by Tempesta and there was no further discussion. All were in favor. ***Motion passed.***

- The non-public session Minutes of #1, 2, 3, and 4 of March 26, 2025, and #1, 2, and 3 of April 2, 2025, were considered. There was a **motion** by LaBelle to approve the non-public session Minutes of #1, 2, 3, and 4 of March 26, 2025, and #1, 2, and 3 of April 2, 2025. The motion was seconded by Tempesta and there was no further discussion. All were in favor. ***Motion passed.***

CONSENT AGENDA

Motion was made by Labelle to approve the Consent Agenda. There was a second by Tempesta. There was no further discussion. All were in favor. ***Motion passed.***

- Payroll Manifest
- Payables Manifest
- Raffle Permit #2025-10 – Monadnock District Education Association
- License to Sell Pistols & Revolvers #2025-02 – Competition Specialties, LLC
- Permanent Applications for Property Tax Credits/Exemptions – M253/L17, M250/L7, M227/L28/0/BG0/73, M241/L31
- Timber Tax Warrant 24-441-02-07
- Notice of Intent to Excavate – M239/L69 – Cory Pond Road
- Notice of Intent to Excavate – M224/L26 – Old Homestead Highway
- Application for Current Use –M242/L20
- Gravel Tax Levy Operation 24-441-02-E
- Grange Memorandum of Understanding
- Personnel Action Report(s)

APPOINTMENTS

- Josh Whipple – Recycling Center Update

NEW BUSINESS

- Mountainview Cemetery Tomb Repair

- Discussion of new SOPs for Town Hall entry

OLD BUSINESS

- John A. High Post No. 84
- Harrisville Planning Board public notice

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*

> **Motion** was made by LaBelle to enter nonpublic session pursuant to RSA 91-A:3, II (a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, seconded by Tempesta. All in favor by Roll Call and the ***motion passed*.** The Board entered non-public session at 6:20pm. Present were W. William Hutwelker III, James Tempesta and Mark LaBelle. Also present was Town Administrator Lori Rautiola and Finance Director Theresa Lounder.
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> **Motion** was made by LaBelle to come out of non-public session, seconded by Tempesta. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 6:30pm.

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*

> **Motion** was made by LaBelle to enter nonpublic session pursuant to RSA 91-A:3, II (a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, seconded by Tempesta. All in favor by Roll Call and the ***motion passed*.** The Board entered non-public session at 6:30pm. Present were W. William Hutwelker III, James Tempesta and Mark LaBelle. Also present was Town Administrator Lori Rautiola.
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> **Motion** was made by LaBelle to come out of non-public session, seconded by Tempesta. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 6:40pm.

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*

> **Motion** was made by LaBelle to enter nonpublic session pursuant to RSA 91-A:3, II (a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, seconded by Tempesta. All in favor by Roll Call and the ***motion passed*.** The Board entered non-public session at 6:40pm. Present were W. William Hutwelker III, James Tempesta and Mark LaBelle. Also present was Town Administrator Lori Rautiola.
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> **Motion** was made by LaBelle to come out of non-public session, seconded by Tempesta. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 6:50pm.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

Motion was made by LaBelle to enter nonpublic session pursuant to RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person., seconded by Tempesta. All in favor by Roll Call and the ***motion passed*.** The Board entered non-public session at 6:50pm. Present were W. William Hutwelker III, James Tempesta and Mark LaBelle. Also present was Town Administrator Lori Rautiola.

Motion was made by LaBelle to come out of non-public session, seconded by Tempesta. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 7:10pm.

Motion was made by LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board, seconded by Tempesta. All were in favor and the ***motion passed***.

Non-public session(s) per RSA 91-A:3, II *(a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee.*

Motion was made by LaBelle to enter nonpublic session pursuant to RSA 91-A:3, II (a) the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, seconded by Tempesta. All in favor by Roll Call and the ***motion passed*.** The Board entered non-public session at 7:10pm. Present were W. William Hutwelker III, James Tempesta and Mark LaBelle. Also present was Town Administrator Lori Rautiola.

Motion was made by LaBelle to come out of non-public session, seconded by Tempesta. All in favor by Roll Call and the ***motion passed***. Non-public session ended at 7:30pm.

ADJOURNMENT

Motion to adjourn the meeting was made by LaBelle. The motion was seconded by Tempesta without further discussion. All were in favor. ***Motion passed.*** Adjournment occurred at 7:35pm.

Respectfully Submitted,

Lori Rautiola, Town Administrator

Approved on June 25, 2025